F.No.5-1/2019-U.3 Government of India Ministry of Human Resource Development Department of Higher Education U.3 Section

Shastri Bhawan, New Delhi Dated: May 15¹⁴, 2019

To,

The Secretary, Indian Institute of Advanced Study, Rashtrapati Nivas, Shimla - 171005

Subjet: Amendment to Schedule of Powers of Director, Secretary and Librarian of Indian Institute of Advanced Study (IIAS), Shimla reg.

Sir,

With reference to your letter no. F.5/Accts/IIAS/SOP-II/2018-19/2335 dated 13.03.2019, on the above mentioned subject, I am directed to convey that IIAS, Shimla may take a suitable decision with regard to amendment to Schedule of Powers as per the provision under Rule 46 of its MoA.

(Sanjay Kumar Singh) Under Secretary to Govt. of India

Tel: 011-23383538

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Schedule of Powers approved by the Governing Body at 162" meeting held on 22" January 2019 with modification in the Nature of Power as recommended by the Finance Committee

	200	N INSTITUTE OF ADVA	SCHEDULE OF POWERS OF THE DIRECTOR (Revised)	INDIAN INSTITUTE OF ADVANCED STUDY, RASHTRAPATI NIVAS, SHINLA- 171005 SCHEDULF OF POWERS OF THE DIRECTOR (Revised)	G.
Last	Last Approved by the Governing Body at its 89th	ning Body at its 89th	Revised Sche		revised as on 21 January 2019
SI. No.	Nature of Power	Existing	Proposed Nature of Power	Proposed Power	Remarks
1.	Power to create	To create temporary	Power to procure	To procure services	(1) Subject to
	temporary posts.	posts of not more	services through	through outsourcing in	expenditure being met
		than one year's	outsourcing.	Group A, B and C cadres	from the existing budget
		duration on		for a maximum period	provision.
		approved scale of		upto one year.	(2) With reference to
		pay and allowances,			DoPT guidelines issued
		provided no such			from time to time in this
		post, the minimum			regard.
		of the scale of which			
		is Rs. 2000/- or			
		more shall be			
		created.	•		
2(i)	Power to sanction	Full powers in	Power to sanction	Full powers in respect of	
	the performance of	respect of Fellows,	the performance of	Fellows, Group A and B	
	journeys beyond	Secretary and	journeys.	(Section head level)	
	jurisdiction.	Librarian.		Officers of the Institute.	
2 (11)	Declaration of	Full powers in	Declaration of	(1) Full powers in respect	The Director being the
	Controlling Officer	respect of Fellows,	Controlling Officer	of Fellows, Group A and B	head of the Department
	for T.A.	Secretary, Librarian	for T.A.	(Section head level)	will be the Controlling
		Members of Society,		Officers of the Institute.	Officer for himself.
		Governing Body,		(2) Members of Society,	
		Finance and other		Governing Body, Finance	
		Committees, visiting		and other Committees,	
,		Professors/		Visiting Professors/	

	7(1)		1							(3)																					
- calling quotations)	Purchase of Stationary (Without	quotations).	(without calling	those articles	including repairs to	for the institute	and other materials	equipment, books	purchase of stores,	Power to sanction																calling quotations).	those articles (by	including repairs to	of the institute	and other materials	witters, equipment
limit of Rs.20,000/-	Rs. 1,000/- at a time						50,000/-	annual limit of Rs.	case subject to	Rs. 5,000/- in each								1													provision.
have been inserted	These items may be	quotations).	(without calling	those articles	including repairs to	for the institute	and other materials	equipment, books	purchase of stores,	Power to sanction	articles.	repairs to those	Institute including	materials for the	etc., and other	Library materials,	resources), other	print and electronic	resources (both	printers, Library	and network items,	peripheral, servers	computers	items (computers/	furniture, electronic	stationery,	equipment,	medicines,	pharmaceutical/	non-consumable),	consumable and
	6.00			he GFR	per	The purchase will be		been covered under 6(i)	as these items has already	The item may be deleted																					
					-	as amended from time	provisions of GFR 2017	the relevant purchase	instructions contained in	Subject to the				<i>311</i>													orders/instructions.		to time and other	as amended from time	provisions of GFR, 2017

los	12 (i) Po	-		11. Po							Ē	10. An				Vi	ho	٠. ٧١				, co		Q	S	(ii) P(
losses, deficiencies	Power to write off (i)			Power to incur misc.			•				functions.	Arrangements for				Visitors.	hospitality of VIP	Visitors, local				Publications		quotations)	Stationary (By calling	Purchase of	
losses not due to	Rs. 10,000/- for	recurring) subject to limit of Rs. 1,00,000/	Rs. 20,000 (non-	Rs. 10,000/- in each						5000/-	more than Rs.	Full powers for	occasion.	depending upon the	200/- per head	Dinner uptoRs.	per head. Lunch or	exceeding Rs. 50/-		50000/-	more than Rs.	Full powers for			to budget provision	Full powers subject	
cost of articles/	Power to write off	,	experiance.	Power to incur misc.	therewith) ·	connected .	of material	including purchase	demonstration fair	expenditure on	functions. (including	Arrangement for				Visitors etc	hospitality of VIP	Visitors, local				Publications	in clause 6 (I) above.	have been inserted	deleted as the same	These items may be	an closes o (i) above.
each case for losses not	Upto Rs. 2,00,000/- in	Non-Recurring and Rs. 1,00,000/- per annum for Recurring in each case.	more than Rs. 2,00,000 in	Subject to budget								Full powers for more than			guidelines of Gol	measures instructions	compliance of austerity	budget provisions and			budget provisions	Full powers subject to				it O was	
exercised subject to the	(i) Powers to be	\$ \tag{2}	subject.	Subject to observance of			•	11,000		2			•						subject.	issued by Gol on this	special instructions	Subject to general or				en con contra	

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ind.				(3)	100													
	negligence	of stamps not due to	money including loss	Irrecoverable losses						mistorical antique	historian con		פררסמונס בארבאר	accounts avent	in stark and att	motorous included	stores outer tildil	stores other than
			ŧ	Rs. 25,000/-												other cases.	and Ks. 50,000/- In	theft or negligence
To Sanction purchase of vehicle	due to theft, fraud and negligence.	public money	of stores and	irrecoverable losses		historical antique	furnishings of	except furniture and	and other accounts	included in stock	or motorcycle	than motor vehicles	value of stores other	and depreciation	losses, deficiencies	to fair wear & tear,	unserviceable due	stores becoming
Full powers subject to budget provisions		in each case.	Full Powers	(1) Finance committee-													negligence.	due to theft or
Subject to observance of rules on the subject	Government rules/ orders.	GFRs/ DFRs and other	exercised subject to the	The power to be	Governing Body.	be referred to the	than Rs. 2,00,000/- is to	condition that more	(ii) Subject to the	for others.	and replacement value	having priced accounts	is to be taken for articles	(ii) For value, book value	orders.	Government Rules/	GFR and other	relevant provisions of

	Last Approv	S. No. Natu		Band e	1. Powe	journeys be jurisdiction.	(ii) Declar	for T A		2 de 1	2. Power														0) 0) 77
20	roved by the Governing Body a Meeting held on 27th July 1996	Nature of Power		P	Power to sanction the performance of	journeys beyond jurisdiction.	Declaration of	Controlling Officer	glaria.		g i	to fix the	at of X	for T.A. Power to fix the initial pay of an incumbent at a stage higher than	fix y of at her the	fix of the at	fix y of at her the	her the	her the		fix the y of an at a her than um of the	to fix the say of an ant at a sigher than mum of the e.	to fix the pay of an animum of the ale.	0 2 4 2 6	to fix the pay of an animum of the ale. opriation of from one fouget to without in any way
AN INSTITUTE OF ADV	Early. Early.	Existing		w	respect of other	officers and staff employed in the Institute	Full powers in	officers and		employees of the	employees of the Institute.	employees of the Institute. Full powers in respect of Group C	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees.	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50.000/- excent	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50,000/- except	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50,000/- except salary heads	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50,000/- except salary heads	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50,000/- except salary heads	employees of the Institute. Full powers in respect of Group C and D employees. Rs. 50,000/- except salary heads
OF ADVANCED STUDY, RASHTRAPATI NIVA	Revised Sc	Proposed Nature of	Power	Ą,	Power to sanction the performance of	Journeys.	Declaration of	Controlling Officer for T.A.			Powerto	Power to fix the initial pay of	Power to fix the initial pay of an incumbent at a	Power to fix the initial pay of an incumbent at a stage higher than	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale.	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale.	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale.	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale.	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale.	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale. Re-appropriation of	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale. Re-appropriation of funds from one	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale. Re-appropriation of funds from one head of budget to	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale. Re-appropriation of funds from one head of budget to another without	Power to fix the initial pay of an incumbent at a stage higher than the minimum of the time scale. Re-appropriation of funds from one head of budget to another without affecting in any way
INDIAN INSTITUTE OF ADVANCED STUDY, RASHTRAPATI NIVAS, SHIMLA- 171005	Revised Schedule of Powers revised as on 21 January 2019	Proposed		Ų1	All Groups C and		All Groups Cand	erstwhile Group D (now	MTS) including Group R	MTS) including Group B (other than Section	(other than Section Heads).	(other than Section Heads). All Groups C and Pershwhile Group D (2000)	MTS) including Group B (other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	MTS) including Group B (other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads).	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads). Upto Rs. 50,000/- except salary heads.	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads). Upto Rs. 50,000/-except salary heads.	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads). Upto Rs. 50,000/-except salary heads.	(other than Section Heads). All Groups C and erstwhile Group D (now MTS) including Group B (other than Section Heads). Upto Rs. 50,000/- except salary heads.
71005	as on 21 January 2019	Remarks	and the state of t	n	9.		est au					(1) On the	(1) On the recommendations of a	(1) On the recommendations of a Screening/ Selection Committee in cases	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship	(1) On the recommendations of a Screening/ Selection Committee in cases involving financial hardship (2) Only in respect of	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship. (2) Only in respect of appointment which could	(1) On the recommendations of a Screening/ Selection Committee in cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him	(1) On the recommendations of a Screening/ Selection Committee in cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body.	(1) On the recommendations of a Screening/ Selection Committee in cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body.	(1) On the recommendations of a Screening/ Selection Committee in cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body. (i) Re-appropriation will be done only subject to Rule 10	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body. (i) Re-appropriation will be done only subject to Rule 10 of Delegation of Financial	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body. (i) Re-appropriation will be done only subject to Rule 10 of Delegation of Financial Powers Rules	(1) On the recommendations of a Screening/ Selection Committee In cases involving financial hardship. (2) Only in respect of appointment which could be made by the Secretary under powers vested in him by the Governing Body. (i) Re-appropriation will be done only subject to Rule 10 of Delegation of Financial Powers Rules.

			6(3)				-			S			4.
	calling quotations).	purchases of stores, furniture, type- writers, equipment and other materials for the Institute including repairs to those articles (by	Power to sanction				•	Series Series	paid from	Employment of staff	vacancies.	officiating	Powers to sanction
		item at a time subject to budget provision.	86 1 00 000/			*				Full powers			Full powers in
CHOIN HEMS,	stationery, furniture, electronic items (computers/ computers peripheral, servers	Powers to sanction purchase of stores items (both consumable and non-consumable), pharmaceutical/ medicines, equipment						contingencies	paid from	n	promotions in leave	officiating	sanctioned budget.
		Upto 5,00,000/- in each case subject to the annual limit of Rs. 50,00,000/- (Subject to the budgetary provisions)				•		30	Full powers	+		erstwhile Group O /pour	
	78	Subject to the instructions contained in the relevant purchase provisions of GFR, 2017 and DFRs as amended from time to time.	employed	employment is made for a period not exceeding three	approved by the Director. (3) Provided the	(2) Provided the action is	exceed those on regular	rates of payment are at	0		300 days in each case.		instructions on the subject.

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	budget provisions.	taxes.	Full powers.	Municipal and other taxes.	9.
on this subject.					
instructions issued by Gol	of Rs. 5,00,000/	Publications.	Subject to annual limit of Rs. 50,000/-	Publications.	.00
		in clause 6 (I) above.		calling quotations.	
	and the second s	deleted as the same	Full powers.	Purchase of Stationary (ii) by	(3)
		in clause 6 (i) above.	10,000/	quotations.	
		have been inserted	annual limit of Rs.	without calling	
		deleted as the same	subject to an	Stationary (II)	7(1)
0.000.0		Thomas may no	200/		
		(without Calling		calling quotations).	
	provision of the GFR	including repair to	*	repairs to those	
from time to time.	- Horaca			Institute including	
2017 and DFRs as amended	covered under 6(i)	and other material	Rs.25,000/	and material for the	
purchase provisions of GFR	has aiready been	equipment, books	annual limit of	equinment books	
contained in the relevant	deleted as these items	purchase of stores	case subject to	nurchases of stores	100
Subject to the instructions	The item may be	Power to sanction	Rs. 2500/- in each	Power to sanction	
		articles.			
		repairs to those			
		Institute including			
		materials for the			
		etc., and other			
		Library materials,			
		resources), other			
		print and electronic			
		resources (both			
		printers, Library			

by Gol, MHRD from time to		3		articles and washing	
	budget provisions			badges and other	•
ō	Full powers subject to	Supply of liveries,	Full Powers	Supply of liveries,	15.
	case.				
ach	of Rs. 2,00,000/- in each	functions.	limit of Rs. 50,000	functions.	
nit	Subject to annual limit	Arrangements for	Subject to annual	Arrangements for	14.
		ancillary equipment.		ancillary equipment.	
		including POLS and		including POLS and	
		motor vehicles		motor vehicles	
	budget provisions.	maintenance of		maintenance of	
Ö	Full powers subject to	Repairs and	Full powers.	Repairs and	13.
	provision.	VISILOIS, EIC.		a control of the	
	meetings/functions	hospitality of VIP		Visitors etc	
	for non-academic	visitors, local	retreshment.	VISITORS, IOCAI	
à	Rs. 5,000/- per annum	Entertainment of	Rs. 10/- per had for	Entertainment of	77.
	budget provisions.	Water		Water	;
ਰ	Full powers subject to	Electricity and	Full powers.	Electricity and	11.
		the Institute.			
		Fellows/Officers of		the Institute.	
		residences of		Fellows/ Officers of	
		offices and		and residences of	
		telephones in		telephones in offices	
		respect of		respect of	
		charges, etc., in		charges, etc., in	
		trunk/ local call		trunk/ local call	
		installation, shifting,		installation, shifting,	
	budget provisions.	including		including	,
07.1	Full powers subject to	Telephone rent	Full powers.	Telephone rent	
		New Delhi)		New Delhi)	
		(e.g. Camp Office at		(e.g. Camp Office at	
	budget provisions.	accommodation		accommodation	
To	Full powers subject to	Rent of office	Full powers.	Rent of office	(ii) OT

observance of codal		Gol.		Gol.	,
Director subject to		those prevalent in		those prevalent in	
with the approval of the		liveries, etc., than		liveries, etc., than	
Gol should be considered		purchases of		purchases of	
etc., than those prevalent in	budget provisions.	higher rates for		higher rates for	
The higher rates of liveries,	Full powers subject to	Power to sanction	Full powers.	Power to sanction	21.
		the institute.		the institute.	
	Charles of the Control of the Contro	out to the staff of		out to the staff of	
	budget provisions	furniture for renting		furniture for renting	
	Full powers subject to	Power to fix rent of	Full powers	Power to fix rent of	20.
			annum.		
	recurring expenditure		1,00,000/- per		
	annum in each case of		of limit of Rs.		
	and Rs. 1,00,000/- per		recurring) subject		
subject.	recurring expenditure	expenditure.	Rs. 10,000/- (non-	expenditure.	
GFR provisions on the	each item for non-	miscellaneous	case (recurring) and	miscellaneous	
Subject to observance of	Upto Rs. 2,00,000/- in	Power to incur	Rs. 5,000/- in each	Power to incur	19.
		installations.		installations.	
		supply and electric		supply and electric	
		including water		including water	
		building of Institute		building of Institute	
	budget provisions.	maintenance of		maintenance of	
	Full powers subject to	Ordinary repairs and	Full powers.	Ordinary repairs and	100
	budget provisions.	demurrage charges		demurrage charges	
	Full powers subject to	Freight and	Full powers.	Freight and	17.
		charges			
		advertisement			
	budget provisions.	photograph and		telegrams charges	
	Full powers subject to	Postage, telegrams,	Full powers.	Postage and	16.
		staff car drivers.		staff car drivers.	
		IV staff including		IV staff including	
time.		allowances to Class		allowances to Class	

	1	25								(1)				-	-																	
-	3	1								-															24(1)					23.		
legal expenditure.		-		0	or negligence	due to theft fraud	loss of stamps pot	money including	of stores or public	irrecoverable losses				1	value.	historical antique	furnishings of	furniture and	accounts except	in stock and other	motorcycle included	motor waking	and dep. Value of	losses, deficiencies	Power to write off (i)		cialms.	reimpursement	medical	Powers to sanction	unarges) in the content
	Full powers.						The second secon		10,000/-	8s 10 000/						•				cases.	each case in other	and Rs. 25,000/- in	theft or negligence	losses not due to	-					Full powers.		rull powers.
	inction	negligence.	theft, fraud or	stamps not due to	including loss of	public money	stationery items or	of stores and	irrecoverable losses	historical antique	furnishings of	furniture and	accounts except	in stock and other	motorcycle included	vehicles or	other than motor	value of stores	and depreciation	losses, deficiencies	to fair wear & tear,	unserviceable due	stores becoming	Power to write off		and the same of th	Claims	reimbursement	medical	Powers to canction	Charges	Advertisament
hudget provided to	TO TO THE TOTAL TO							each case.	Upto Rs. 15,000/- in							•					0.0	negligence	each case for losses not	Upto Rs. 25,000/- in				budget provisions.		-	rull powers subject to	9.11
		3		ruies/ orders.	Billoc / State overnment	and other Carrie GFRs, 2017	The state of the s	Subject to relevant	The nower to be exercised											CE	replacement value for	priced accounts and		For value hook value is to	- by Gal	amended from time to time	Attendant Rules, 1944 as	Civil Services Medical	in accordance with Central	-		

	NOIAN IN	SCHEDULE OF	INDIAN INSTITUTE OF ADVANCED STUDY, RASHTRAPATI NIVAS, SHIMLA- 171005	NIVAS, SHIMLA- 17100	G	
Last	Last Approved by the Governing Body at its 89 th Meeting held on 27 th July 1996	Body at its 89 th	Revised Schedule of Powers	of Powers revised as or	revised as on 21 January 2019	
SI. No.	Nature of Power	Existing	Proposed Nature of Power	Proposed	Remarks	
- Section 1	2	ţw	A	ç	on.	
1(1)	Power to sanction the	Full powers in	Power to sanction the	Full powers in		
	performance of journeys	respect of	performance of journeys.	respect of library		
	beyond jurisdiction.	library staff.	d d	staff under his		
				control.		
(3)	Power to sanction	Rs. 50,000/- for	Power to sanction	Rs. 50,000/- in each	Subject to the	
	purchase of stores,	books in a year.	purchase of Library	case subject to the	ions	
	furniture, type-writers,		resources (both print and	annual limit of	in the relevant purchase	Litery, w
	equipment and other	•	electronic resources),	Rs. 10,00,000/	provisions of GFR, 2017	
	Library materials for the		furniture, equipment and	(subject to the	and as amended from	
	Institute including repairs		other library materials.	budgetary	time to time and other	
	to those articles (by			provisions)	Government Rules/	
	calling quotations).				orders issued on the	
					subject.	
General	any of the powers of c	e above, the Director of other officers p	Notwithstanding the above, the Director, with the prior approval of the Chairman, may withdraw and re-delegate any of the powers of other officers provided that he is satisfied that such withdrawal and re-delegation is in the interest of the legiture.	of the Chairman, may what such withdrawal ar	withdraw and re-delegate nd re-delegation is in the	
	2. All the powers deleg	ated above are su	All the powers delegated above are subject to the provisions of Act, Rules, Regulations, Gol instructions issued and	t, Rules, Regulations, Go	instructions issued and	
	3. All these powers ar	e subject to fulfilm	All these powers are subject to fulfilment of all codal formalities and observance of rules/ procedures and other	and observance of rule	s/ procedures and other	
		orders/instructio	general and specific orders/ instructions of the Ministry/ Institute.			
	4. All the powers are	subject to expli	All the powers are subject to explicit provision and availability of funds		in the respective heads/ schemes;	
	allocation of funds	in each case and	allocation or runds in each case and are to be exercised strictly keeping		in view the financial propriety and	
	prescribed procedures.	C.				

Director (IIAS)

The powers delegated to a lower authority can be exercised by the higher authority.

prescribed procedures.